

ARD, Inc, Burlington, Vermont, USA

ASSOCIATE, INFRASTRUCTURE SECTOR

ARD, Inc. (<http://www.ardinc.com>) has an exciting opening for a recent Ph.D. or M.S. graduate in water resources management, industrial, environmental, chemical engineering or engineering management to work in our Burlington, Vt. office. Minimum of three years of professional international field experience required. This is an entry-level technical staff position offering opportunity to gain experience as part of an international consulting firm working with seasoned, senior professionals.. Position offers possibility of international travel, skill building, and advancement.

Tasks include: providing intermediate level technical assistance either for short-term international assignments or in a home office advisory capacity; assisting proposal teams in all aspects of proposal preparation including drafts of technical and management sections as well as recruitment of technical candidates; participating with firm's general marketing activities and new business tracking.

Required qualifications: graduate degree, previous overseas field experience, some knowledge of international donor projects; excellent writing skills; good coordination and team participation skills; good cross-cultural relations and inter-personal communication; ability to market effectively. Good command of at least one foreign language (Russian preferred); previous overseas professional field experience with Central Asia and/or Eastern Europe experience preferred. Position requires 30% overseas travel time. **U.S. citizenship or valid U.S. work permit is an absolute requirement.**

To apply, please complete ARD's [long-term application form](#), which can be found on our website under "Tools and Resources for Consultants". Please email full, current, chronological CV to **HomeOfficeJobs@ardinc.com**, insert "Staff Associate - Infrastructure" in the subject line, CC: consultants@ardinc.com, or fax to **Home Office Jobs** at 802-658-4247. No phone calls please. Applications that do not meet the above requirements will not be acknowledged. This position will remain open until it is filled. **EOE/m,w,d,v.**