

ARD, Inc, Burlington, Vermont, USA

SENIOR NATURAL RESOURCE POLICY ANALYST

ARD, Inc. (<http://www.ardinc.com>), an international consulting firm based in Burlington, VT. has an immediate permanent staff opening for a Senior Natural Resource Policy Analyst with experience in strengthening developing country institutions, analyzing policy issues related to biodiversity conservation, natural resources management, and/or pollution control practices.

Tasks:

Provide project technical oversight, short-term technical assistance, new project tracking, marketing, and proposal writing. Travel overseas 30% of time.

Desired technical background: Ph.D. or M.S. and a minimum of 10 years professional work experience performing short-term consultancies or long-term overseas assignments on development projects. Strong skills in institutional strengthening and policy analysis relating to biodiversity conservation, natural resources management and/or pollution control practices. Must have demonstrated work experience in priority setting and strategic planning, policy analysis support, monitoring and evaluation, disseminating policy knowledge and research through case studies, communications and outreach.

Required qualifications: Previous assignment as chief of party or team leader; good knowledge of international donor project management regulations; ability to coordinate and monitor activities of home office technical sector; ability to formulate strategy for complex, interdisciplinary project activity; good proposal coordinating ability; ability to lead and synergize proposal team; excellent writing skills; excellent cross-cultural and interpersonal communication skills; excellent marketing ability. Good command of French, Russian (preferred) and/or Spanish; broad geographic experience with Central Asia and/or Eastern Europe preferred. **U.S. citizenship or valid U.S. work permit is an absolute requirement.**

To apply, please complete ARD's [long-term application form](#). Please email full, current, chronological CV to HomeOfficeJobs@ardinc.com, insert "Staff Senior Natural Resource Policy Specialist" in the subject line. Please complete ARD's long-term application form, which can be found on ARD's website at http://www.ardinc.com/htm/jobs/job_cons.htm. You may also fax to Home Office Jobs, 802-658-4247. No phone calls please. Applications not meeting the above requirements will not be acknowledged. This position will remain open until it is filled. **EOE/m,w,d,v.**